



# Producer Report & Certification

Producers must complete all relevant questions on the Producer Report **before** receiving cost-share reimbursement funds through KADF Programs (CAIP, NextGen).

This form is for the Administrator to keep on-file for each Producer receiving cost-share funds, and should aid in filling out the reports for this program.

*This information will be used to help the Kentucky Agricultural Development Board evaluate the economic impact of programs on Kentucky's agricultural economy.*

## Administrator Information

County: \_\_\_\_\_

App. Number: \_\_\_\_\_

## Producer Information

1-3 should match the information provided on your approved Producer Application.

1. **Producer Name:** \_\_\_\_\_

2. **Social Security Number:** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

3. **Farm Information:**

a) Farm Serial Number (FSN): \_\_\_\_\_

b) SIZE of the FSN Farm (acres): \_\_\_\_\_

4. **Ever received cost-share funds?** YES NO

5. **Ever applied for cost-share funds?** YES NO

6. **Do you think this investment would have happened without CAIP/NextGen funding?**

a. \_\_\_ Yes, it would have been completed in the same time period with other funds

b. \_\_\_ Yes, but on a smaller scale in the same time frame

c. \_\_\_ Yes, but delayed one (1) year or less

d. \_\_\_ Yes, but delayed more than a year

e. \_\_\_ No, this project would not have been undertaken

7. **Years shared in the financial risk &/or business operation (circle best estimate)?**

Less than 1 year

1-5 years

6-10 years

More than 10 years

8. **Hours committed on the farm (circle best estimate)?**

Less than 10 hrs/wk

10-25 hrs/wk

26-39 hrs/wk

40+ hrs/wk

## Educational Requirement

Have you fulfilled your educational requirement? YES NO

Title, date, location of educational session: \_\_\_\_\_

*Attach your signed Certification for Educational Requirement*



*Submit this form with any required documentation, along with invoices/receipts.*



*Cost-share reimbursement shall not occur without submission of this Producer Report & Certification.*

**On the following pages, complete only the sections related to the Incentive Area(s) for which cost-share reimbursement is being requested.**

## Incentive Area Information

Mark each Incentive Area for which cost-share reimbursement is being requested and complete the information requested for that section.

### \_\_\_\_ **AGRICULTURAL DIVERSIFICATION**

1. **Circle Incentive Category – select all that apply (A, B, C)**
  - A. Commercial Horticulture Production  
*This includes fruits, hemp, herbs, mushrooms, ornamentals, sod, sweet sorghum, tobacco, and vegetables*
  - B. Commercial Aquaculture Production
  - C. Timber Production, Utilization, & Marketing
    1. Timber Production & Marketing
    2. Forests Products, Utilization, & Marketing
2. **Describe cost-share reimbursement practice(s) – ex. Construction of aquaculture production pond:**  
\_\_\_\_\_
3. **Total Project Cost for this Incentive Area:** \_\_\_\_\_

### \_\_\_\_ **AGTECH & LEADERSHIP DEVELOPMENT**

1. **Circle Incentive Category – select all that apply (A, B, C, D, E, F)**
  - A. Precision Agriculture
  - B. Animal Data Management
  - C. Farm Safety
  - D. Computer Hardware/Record Management Software
  - E. Miscellaneous Equipment  
*For drones – provide documentation that all requirements have been met*
  - F. Leadership Development
    - *Provide proof of enrollment/acceptance and contact information for leadership program coordinator*
    - *Provide invoice/letter from leadership program coordinator and copy of cancelled check for the full amount of the program*
2. **Describe cost-share reimbursement practice(s):** \_\_\_\_\_  
\_\_\_\_\_
3. **Total Project Cost for this Incentive Area:** \_\_\_\_\_

### \_\_\_\_ **ANIMAL, LARGE**

1. **Circle Incentive Category – select all that apply (A, B)**
  - A. Cattle – Beef & Dairy **BQCA #** \_\_\_\_\_
    1. Genetics
    2. Handling Facilities *Including secure lots or pens for holding, sorting, bulls, calves*
    3. Milk Production
  - B. Equine
2. **Describe cost-share reimbursement practice(s):** \_\_\_\_\_  
\_\_\_\_\_
3. **Total Project Cost for this Incentive Area:** \_\_\_\_\_

\_\_\_\_ **ANIMAL, SMALL**

1. **Circle Incentive Category – select all that apply (A, B, C, D)**

- A. Goat, Sheep Production  
1. Genetics  
2. Handling Facilities  
3. Milk Production

**SRQA #** \_\_\_\_\_

- B. Swine  
C. Bees  
D. Rabbits

**PQA #** \_\_\_\_\_

2. **Describe cost-share reimbursement practice(s):** \_\_\_\_\_  
\_\_\_\_\_

3. **Total Project Cost for this Incentive Area:** \_\_\_\_\_

\_\_\_\_ **FARM INFRASTRUCTURE**

1. **Circle Incentive Category – select all that apply (A, B, C, D)**

- A. Farm Storage Facilities  
B. Greenhouse Construction/Conversion  
C. Livestock, Equine, Poultry Facilities  
D. On-Farm Composting

2. **Describe cost-share reimbursement practice(s):** \_\_\_\_\_  
\_\_\_\_\_

3. **Total Project Cost for this Incentive Area:** \_\_\_\_\_

\_\_\_\_ **FENCING & ON-FARM WATER**

1. **Circle Incentive Category – select all that apply (A, B)**

- A. Fencing

- Provide FSA Farm Map or PVA Farm Map with total distance of the fence being built drawn on the map.

- Agricultural justification for fence: \_\_\_\_\_  
\_\_\_\_\_

- B. On-Farm Water

1. Water Source Enhancement/Development  
2. Water Movement  
3. Environmental Stewardship

2. **Describe cost-share reimbursement practice(s):** \_\_\_\_\_  
\_\_\_\_\_

3. **Total Project Cost for this Incentive Area:** \_\_\_\_\_

\_\_\_\_ **FORAGE & GRAIN IMPROVEMENT**

1. **Circle Incentive Category – select all that apply (A, B)**

- A. Forage, Pasture, & Grain Production  
B. Commodity Handling and Forage Equipment

2. **Describe cost-share reimbursement practice(s):** \_\_\_\_\_  
\_\_\_\_\_

3. **Total Project Cost for this Incentive Area:** \_\_\_\_\_

\_\_\_\_ **INNOVATIVE AGRICULTURAL SYSTEMS**

1. **Circle Incentive Category – select all that apply (A, B, C, D, E)**

- A. Fenceline Feeders  
B. Gravel Paver Grid  
C. Solar Powered Watering System  
D. Tire Waterers  
E. Water Harvesting

2. **Describe cost-share reimbursement practice(s):** \_\_\_\_\_  
\_\_\_\_\_
3. **Total Project Cost for this Incentive Area:** \_\_\_\_\_

#### \_\_\_ **ON-FARM ENERGY**

1. **Circle Incentive Category – select all that apply (A, B, C, D, E)**
  - A. Upgrades to All Applicable Farms
  - B. Energy Efficient Building Components/Renewable Energy Projects
  - C. Professional Fees and Training
  - D. Biomass Energy Crop Production
  - E. Equipment and Infrastructure for On-Farm Energy Production
2. **Describe cost-share reimbursement practice(s):** \_\_\_\_\_  
\_\_\_\_\_
3. **Total Project Cost for this Incentive Area:** \_\_\_\_\_

#### \_\_\_ **POULTRY & OTHER FOWL**

1. **Describe cost-share reimbursement practice(s):** \_\_\_\_\_  
\_\_\_\_\_
2. **Total Project Cost for this Incentive Area:** \_\_\_\_\_

#### \_\_\_ **VALUE-ADDED & MARKETING**

1. **Circle Incentive Category – select all that apply (A, B, C, D, E)**
  - A. Value-Added
  - B. Agritourism Development
  - C. Certified/Commercial Kitchen Construction or Renovation
  - D. Marketing & Promotion
  - E. Good Agricultural Practices (GAP) & Food Safety
2. **Describe cost-share reimbursement practice(s):** \_\_\_\_\_  
\_\_\_\_\_
3. **Total Project Cost for this Incentive Area:** \_\_\_\_\_

## **Producer Certification**

I hereby certify that I have read all of the requirements for the KADF cost-share program for which reimbursement is being requested and agree to follow the guidelines established by the KADB. I understand that I am required to provide all of the above information prior to receiving cost-share.

I also certify that I have not received more than the \$5,000 maximum cost-share per producer annual limit, through this program from this and/or any another county within the same program year.

I agree to use the cost-share funds I receive in the manner intended by the Kentucky Agricultural Development Board. I agree to follow all Incentive Area Guidelines for eligibility and reimbursement.

Signature:	
Name Printed:	Date: